

Expense Statement

Employee information

Name Charles Young Department IT Manager
 Employee ID Charles Young #8 Manager _____
 Position 4801 Outer Loop, Louisville, Kentucky 40219 I

Pay period

From	
To	

Date	Account	Description	Hotel	Transport	Fuel	Meals	Phone	Entertain.	Misc.	TOTAL
			\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
			\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Subtotal										\$ -
Advances										
TOTAL										\$ -

Approved by	Notes

For Office Use Only

