San Francisco Opera Exact Forms Plus Template Set-up

Step 1: Jarrod Bell (CIO) invited QBTools in the application **(Completed)**

Step 2: The information is going to be pulled from the **Contracts** table

Step 3: Data from the following fields on QuickBase should be pulled and should correspond with the following areas in the template:

* Whatever the value is in **Current Date** (Quickbase) should go where it says **«DATE»** in the template
* **ARTIST NAME : «ARTIST\_NAME»**
* **VOICE/POSITION :** **«VOICEPOSITION»**
* **SEASON** : **«SEASON»**
* **Casting - Sing/Cover** : **«SINGCOVER»**
* **New Performance Number 2.0** : **«PERF\_NUM»**
* **ROLE** : **«ROLE»**
* **Casting - Production - Opera - Composer : «COMPOSER»**
* **TITLE : «TITLE»**
* **Casting - Production - Opera - Language : «LANGUAGE»**
* **Principal Compensation - Rate Type : «PPWKLY»**
* **FEE : «FEE»**
* **FLIGHTS : «FLIGHTS»**
* **ORIGIN : «ORIGIN»**
* **RETURN : «RETURN»**
* **CLASS : «CLASS»**
* **New Rehearsal Start 2.0 - «PERIOD\_START»**
* **New Performance End 2.0 - «PERIOD\_END»**
* NOTE: We would like all the data pulled to be bolded, with the data going in the **«SINGCOVER»** to be underlined as well